



**MINUTES OF THE RECOVERED PAPER SECTOR ANNUAL GENERAL MEETING
HELD AT 10.00 AM ON THE 1st APRIL 2009
HILTON, COVENTRY**

Present:	D Fraser	Indep	London & South East
	C Collier	Indep	London & South East
	J Whittaker	Indep	North & Manchester
	S Marsden	Indep	North & Manchester
	N Clarke	Indep	North & Manchester
	T Williams	Indep	North & Manchester
	G Clough	Indep	North & Manchester
	J Cutts	Indep	North & Manchester
	D Smith	Indep	Midlands
	K Stevens	Integr	London & South East
	R Collier	Integr	London & South East
	P McCann	Integr	London & South East
	P Wilson	Integr	London & South East
	S Smith	Integr	London & South East
	D Nightingill	Integr	South & South West
	S Weston	Integr	Midlands
	M Montgomery	Integr	Midlands
	P Murphy	Integr	Midlands
	C White (President)	Mill	London & South East
	R Humphreys	Mill	North & Manchester
	R Waterson	Mill	North & Manchester
	N Watson	Associate	
	W Schutzeberg	Associate	
	S Southgate	Associate	
	P Seggie	CPI	
	A Braund	CPI	
	D Fogerty	CPI	
	C Waterfield	CPI	
	P Grady	HSE (Guest Speaker)	
	S Waite	WRAP (Guest Speaker)	
	R Hathaway	DEFRA (Guest Speaker)	
	P Mitchell	WRAP	
	S Richard	WRAP	

Chris White, President of the Recovered Paper Sector, opened the meeting and welcomed all those attending.

1. Apologies

Apologies for absence were received from R Bolton, N Donegan, B Perry, C Greenwood, P McGuinness, D Olle, G Harris, M O'Neill, G Grant, S Hopkins, R Lloyd.

2. Approval of the 2008 AGM minutes

The minutes of the 2008 AGM were accepted as a true record of events with no dissent.

paper performs, *naturally*

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INVESTOR IN PEOPLE

3. **Matters Arising**

There were no recorded matters arising from the 2008 minutes.

4. **CPI Recovered Paper Sector Accounts**

Des Fogerty gave a summary of the accounts for CPI noting the following:

There were no longer accounts for each individual Sector of the CPI and as such accounts presented were for the whole organisation. To this end CPI had made a surplus for year ending 2008 of £53,000. This was partly due to a provision being made in the budget for a loss of Membership due to difficult economic conditions in the paper industry. This had not been realised in 2008 therefore a surplus had been achieved. It was CPI Councils wish that a surplus be built up to guard against any major losses of Membership in the future.

A slide was also presented showing the losses of Membership going into 2009 which showed a reduction of subscription income of around £224,000 which would lead to a forecast post-tax loss to CPI of around £70,000 for 2009. Most of the Membership losses were from the Papermaking Sector due to mill closures. The minimisation of this loss will require CPI to contain, and where possible, reduce its costs whilst seeking to secure new Members.

5. **Election of Officers**

PRESIDENT

There were no volunteers from the Independent Group present to take on the Presidency role for 2009 therefore Chris White volunteered to continue in the role until a new President was secured. He asked PS to send an e-mail to this effect to all Members and asked for Council to deliberate this situation at its next meeting. **Action: PS/Council.** This was accepted by all present.

GROUP MILL COORDINATORS

MILL: Chris White agreed to maintain his position as mill group coordinator. This was accepted by mill members present.

INTEGRATED: Steve Smith agreed to maintain his position as integrated group coordinator. This was accepted by integrated Members present.

INDEPENDENT: Debra Smith agreed to maintain her position as independent group coordinator. This was accepted by independent members present.

6. **Health and Safety (New HSE research and standards)**

Paul Grady (HSE) gave a presentation (copy available on the CPI website) on the development of two pieces of key HSE work.

- The new HSE Baler and Compactor Standard
- HSL research on carrying loads on curtain sided vehicles

The first document would become the minimum standard for new baling and compacting machinery in the UK and users of older equipment would be encouraged to retrofit older machinery to meet the standard; however, HSE would take a pragmatic approach to compliance with older machinery. It was also possible that a European standard would be developed. Planned workshops on the new document would not now take place due to HSE resource issues. The HSE hoped that this document would drive up standards in this area where there was a history of issues with poor standards of machinery and significant variations with supplying companies.

The second document showed clearly that there were significant issues in the UK with load security on curtain sided vehicles and reinforced the need for companies to comply with the Department of Transport guidance in ensuring that loads were restrained as the curtains were not designed to bear loads. The report was being used as a basis for roadside inspection work to analyse the problem in more detail and the initial results were shared with the meeting. One significant issue raised by the industry was the control of people and drivers in securing loads and all risks would need to be assessed with safe systems of work developed to ensure actions could be taken without increasing risk. It was clear that the loading company, the

driver and the customer all had a role to play in minimizing the risks on the road and at loading and unloading points.

Paul encouraged attendees to work with CPI on the issue and to use HSE as a resource to look at industry developments in this area.

7. CPI Recovered Paper Sector Annual Report

The President gave a presentation on what had happened through 2008 and the huge turbulence seen in the global recovered paper marketplace. Significant increases in UK paper and board recycling were seen in the first half of the year followed by a drop over the last six months; however, there had been growth through the full year. This should have been received positively but the press had questioned the industries sustainability through the last few months of the year and it was important we gave a positive message. The President encouraged Members to use CPI literature and positions when dealing with the press at a Company level to ensure messages were coordinated.

The President also showed the level of government consultations responses undertaken by CPI over 2008 and encouraged Members to get involved as these would impact their businesses in the future. Most of the consultations in 2008 concerned the merchant businesses rather than the paper mills and this showed that all businesses were being represented by CPI, not just the mills.

The President closed by saying that 2009 was going to be a very challenging year and encouraged Members to come together under CPI to ensure the future direction of the industry was in every Members favour.

8. Developing English Waste Legislation

Roy Hathaway (Defra) gave a fascinating presentation (copy available on the CPI website) on the work being undertaken by government in the area of legislation on waste. 2009 would see some significant changes to legislation such as the "Duty of Care" regime, the Waste transfer and broker registration schemes and the Environmental Permitting exemption system that most recovered paper merchants worked under. Roy thanked CPI for its input to date and confirmed that it's responses to consultations on these matters was being considered in detail.

Roy also highlighted the work Defra was doing on commercial and industrial waste which was about double the level of municipal waste which had been the focus of Defra over the last 7 years. As significant quantities of recovered paper came from industrial and commercial sources it is very relevant to Members.

Roy also discussed the new EU Waste Framework Directive which was likely to change the face of waste management in the UK. This was the first major change to Waste legislation for about 25 years and the UK had 2 years to transpose the Directive into UK legislation. CPI was encouraged to take an active role in this process to ensure Member interests were protected. The Directive included items such as household recycling targets, a legally binding waste hierarchy, a call for separate collections of traditional recyclable materials and a chance to declassify certain recyclables, such as recovered paper, as waste.

9. 2008 Statistics

Peter Seggie, (CPI Recovered Sector Manager), gave a presentation (copy available on the CPI website) on the developments of the recovered paper industry through 2008 along with the drivers behind the growth in extraction from the waste stream. It included the collection performance and markets in the UK, Europe and globally through 2008. This would continue to be a key feature of the Sector going forward with monthly, annual and bespoke market analysis being made available to Members. A key development in 2008 was the deceleration in the growth of collection of recovered paper after significant growth in 2007. Peter commented on the upcoming "quality squeeze" as less paper and board was generated in the UK due to the global recession while legislation drove more out of the waste stream meaning more sources and lower volumes.

10. WRAP Work

Steve Waite, (WRAP Materials Recovery (MRF) Manager), gave a presentation (copy available on the CPI website) on the developments within WRAP associated with paper recycling. A key area was quality management and a number of projects around the quality of material emanating from MRFs. Steve did however make it clear that WRAP did not favour any specific collection system (co-mingled v source segregated v dual stream) but did recognize that MRFs typically had higher risks to quality so this was where they were focused. Steve thanked CPI for all its help in this area to date and hoped a continued close relationship could be maintained.

Steve also explained the work WRAP was doing looking at global markets for recovered paper, especially China, which was the key market for the UK after its domestic one. Two reports would be issued through 2009 on China which should be of interest to CPI members.

Steve highlighted the work WRAP had carried out through the market turmoil at the end of 2008 and encouraged Members to look at their website which held lots of useful information. He also made members aware of the materials pricing report which may be useful to members.

11. Any Other Business

The President thanked all the presenters for an excellent day and all members for attending.

John Cutts asked Peter Seggie about his recent meeting with the Minister for Environment and raised concerns that CPI was taking an anti comingled stance. Peter agreed to send John a copy of the letter summarizing the meeting, **Action: PS**, which would be available on the website for all Members in the near future. Peter confirmed that CPI's position was about quality rather than collection method and it was the Minister that asked for direct comment on collection methods. Recent WRAP work had shown that comingled collection systems, if managed well, could produce material acceptable to the global paper recycling industry.

Members raised the point that this was one of the first opportunities the Sector had to meet directly with a Minister and thanked Peter for his efforts.

No other formal business was noted and the meeting was closed.